



## • BOOSTER ORGANIZATION •

Brandi McNeill, President  
Kay Ortiz, Vice-President  
Re-Va Jackson, Treasurer  
Dawn Tillman, Secretary

### Band Booster Meeting Minutes February 4, 2020

#### General Information:

- Brandi McNeill called the meeting to order at 6:00 pm
- Dr. Cummins presented about the upcoming ballot vote on April 7<sup>th</sup>. This levy would provide a performing arts center, which would be very beneficial to the band program. It would also provide storm shelters at 4 other facilities, an indoor athletic center, and funds to move the baseball field to the Junior High area.
- Minutes will be approved at next meeting due to them not being available.
- Re-Va Jackson presented the Treasurer's report, January had a ending balance of \$7067.80. Jennifer Davidson motioned to approve the Treasurer's Report and Leasa Huff seconded motion.

#### Pasta & Jazz:

- Brandi McNeill reviewed the items for the sign up genius, with added items to account for suggestions presented at last meeting of pasta being dry, and adding items for coffee. The sign up genius will be posted at the beginning of March. With a deadline of items being turned in of March 18<sup>th</sup>. This will allow time to purchase any items that were not provided
- For students: they will be provided pasta, bread (sliced French bread from bakery), and salad-if they want it, and a water bottle. Any desserts at the end of the evening will be available for them as well. Will be asking for enough cupcakes for them to have one.
- We will need to purchase the 40 lbs of beef, Brandi was not able to get the hoped for donation. Will place the order with Worden's Meat.
- Brandi McNeill asked for approval to purchase tealights for the table decorations, this was approved.
- Mr. Duffield will put the request in for tablecloths and tables set up.
- Mr. Duffield will reach out to Steve Kenny and see if he is available to emcee the event. If he is not available, then Mr. Duffield will do it.
- Volunteers will be needed at 9:00 am to set up table decorations, make tea, and make sauce. About 2:00, we will start pasta and assembling the pasta pans. 5:00 we will feed students. 6:00 will start serving our guests.
- Brandi McNeill asked that Mr. Duffield create a Facebook event for Pasta & Jazz so that we can invite people and share.
- Dawn Tillman created tickets for the event. Brandi presented them and they were approved. Will see if the print room can print them in color on card stock, then Brandi will purchase ink and print them at home.



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### Alamo Trip:

- Brandi read the rough draft of the letter for fundraising. A few suggestions were made and Brandi will make corrections and have a final draft for March meeting. Mr. Duffield will have dates and better idea of the amount needed at the end of February so those items can be incorporated into the letter as well.
- A list of places to ask for donations was passed around for all to look at and make suggestions of other businesses. Those that have connections or contacts at businesses were asked to reach out to them.
- Event shirt: Brandi got a quote from Graphix Connection for a shirt. \$25 set up. 10 day turn around once order is placed. The shirt would cost \$5.25 with any amount of printing on front and back. One color ink. Brandi is going to check on the cost of two and three color ink. Dawn Tillman will work on a design idea for the front of the shirt. For the back of the shirt, we will list sponsors. We discussed listing the name or logos. It was discussed to list the names for the bronze and silver levels and then logos for the gold level. Will sell shirts to parents for \$15
- Sponsorship Levels: there was discussion about sponsorship levels and a suggestion was made of: bronze \$2500, silver \$5,000, and gold \$10,000. This was not fully decided on and more discussion is needed. Brandi is going to work on a sponsorship level sheet to go with our fundraising letter.
- Fundraising Ideas: the fundraising guide was passed around for all to look at. A few of the ideas were car wash, dance, Mazzio's Night, Bake sale at Walmart, Pie Auction, email that can be mailed out to family and friends, work concession stand, and 50/50 raffle.
- Itinerary for trip: Mr. Duffield informed that the schedule has not been set in stone and he will have more info by the end of the month.

### Yearbook:

- Kay gave an update on the layout of the yearbook. The cover has been designed and is set. Once the individual pictures are done, then the rest of the pages can be done. Right now waiting to see how many pages that will be. We are needing an index of names and pictures. Going to contact Jessica Hughes to see if she can do that for us. If not, we will see what the next step will be. Kay invited anyone that wanted to help to come to the library on Tuesdays, Wednesdays, and Thursday mornings to work on it. She has a couple of laptops available. The plan is to have all the pages done the middle of March. Then all that will need to be done are the pictures from Pasta & Jazz on March 20<sup>th</sup>. Then the yearbook can be approved by the executive board and directors. Once it is submitted, they will print us a template and send it to us for approval. Kay stated that we are ahead of schedule and we will have our yearbooks the beginning of May.
- Order form: the order form was passed around for approval. A few suggestions were made and those have been corrected. Yearbooks are \$20. Order deadline is April 15<sup>th</sup>. We have to have our order numbers turned in by April 20<sup>th</sup>. We will sell yearbooks from March 16<sup>th</sup> to April 15<sup>th</sup>. Cash, check or online with a 6% fee.
- Dawn will design a flyer that can be hung up in the band rooms, shared on social media and displayed at Pasta & Jazz.



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### **Golf Cart:**

- Mr. Rousseau submitted a set of lights and a seat for the golf cart. Lights are \$29.99 and the seat is \$249.50. Brandi McNeill made a motion to approve \$325 for golf cart improvements. Jennifer Davidson approved the motion.

### **Props:**

- There was a short discussion on props. Mr. Duffield said since it was getting late, that we would talk more about props at the next meeting. He is going to touch base with Mr. Redshaw on design and what will fit on the trailer.
- Brandi brought up that the Show Choir has a windmill and might be willing to donate/sell it us for next year. Mr. Duffield said it would depend on space in the truck.
- Brandi presented that she spoke with Kevin Foote, store manager, and he was very willing to help us with our props for next year. Mr. Duffield was going to work on a list of what is needed so that we can talk with Mr. Foote.

### **Trailer Update:**

- Not much else is known at this time. Still waiting to hear back from the insurance company.

### **Other Business:**

- Election of Officers for next year: At the March meeting we will talk more about elections and officers for next year. Anyone can run for an office. Each office has to be voted on each year. Voting will happen at the April Meeting.

Brandi McNeill adjourned the meeting at 7:34 pm.

**The next meeting will be March 3<sup>rd</sup> at 6:00 pm.**