



# *Neosho Instrumental Music Handbook*

*2020-2021*



Neosho High School Band • 511 Neosho Boulevard • Neosho, MO 64850  
Neoshoband.com

(417) 451-8674 Instrumental Music Office  
On Facebook - Neosho Wildcat Band  
**CALENDAR - Neoshoband.com**

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## DUTIES OF THE BAND MEMBER

- Be on time to *all* rehearsals and performances. **EARLY IS ON TIME—ON TIME IS LATE.**
- When entering the rehearsal setting, get your instrument, go directly to your seat and start a quality warm-up.
- When the director or staff member steps on the podium or asks for your attention, all talking should cease.
- Come to rehearsal with a **GOOD ATTITUDE.**
- There is no excess playing (horsing around on the instrument); only good tone and current literature.
- Make a real effort to improve on a daily basis and establish a **GOOD PRACTICE ROUTINE.**
- At the end of rehearsal, put all materials away in their proper place, sanitize area, wait till director dismisses you
- Maintain strong academic standing in all course work. **STAY ELIGIBLE!**
- Become responsible for and assume responsibility for your own actions.
- Show respect for yourself and those in authority.
- Read and play music with insight—have musical expectations and goals.
- NO gum, food, candy, or sugary drinks in rehearsal and performance areas.

## ATTENDANCE POLICY

Band members are expected to attend ***ALL*** rehearsals and performances they are assigned. Students should be on time for all band functions. Conflicts between band and other activities or events are the responsibility of the student. Rehearsal and performance schedules are given in advance so arrangements can be made. We do our best to avoid scheduling conflicts with other school activities, but sometimes this occurs. It is the policy of the band to assist students when conflicts occur within the scope of the band policy. Communication is very important! The directors will work with you, but you must communicate conflicts in a timely matter—the day of or day before the event is not considered a 'timely matter'! Work is not an excuse for missing any band activity.

### Absence from a Performance

Only in cases of *extreme* **Emergency or Personal Illness** will a person be excused from a performance. The director must approve ANY excused absences. Any absence (which is not brought to the directors' attention *prior to the performance*) will be considered unexcused. In case of emergency/personal illness, students are to call the band office (417) 451-8674. Alternative assignments will be substituted as needed.

An unexcused absence from a performance will result in a failing grade for the performance. A make-up assignment will not be available in these instances.

Please avoid scheduling conflicts such as medical/dental appointments during scheduled rehearsal/practice/class times.

Avoid *No Shows!* Whether for a performance or a rehearsal. The grade will be lowered, and the director may remove the student from future functions. Our ensembles are teams where everyone relies on each other to be present.

## THE IMPORTANCE OF ATTITUDE AND DISCIPLINE

The greatest measurement of success for any individual or organization is by both their **attitude** and **discipline**. The kind of person that you are is an individual choice. It takes intense dedication to reach goals. Because of the nature of the organization, band discipline must be strict! Students should learn to discipline themselves to practice daily on fundamentals. The “right attitude” - choosing how you act and react in rehearsal, must be present along with sincerity, concentration, and dedication. Such attitudes and disciplines are the difference between a winning organization and a mediocre group. A student who is disrespectful through his/her conduct in band, another class, or on a trip, to ANY adult (teacher, chaperone, etc.) may be dismissed from the band program or may lose a privilege within the program

## PARENTS’ RESPONSIBILITY TO THE BAND

It is the responsibility of every parent and guardian to see that the policies outlined in this handbook are followed and that the forms in the back are signed and returned. This states that you understand the policies, and that questions can be directed toward the directors. Each parent is responsible for the attendance of his/her child at all band functions. It is the responsibility of each parent to see that his or her child practices his/her instrument regularly. The success of our program is due to parent support!

## HOW PARENTS CAN HELP

- Show interest in the music study of your child.
- Arrange a regular time for your child to practice, in a place that is quiet without interruption.
- Listen to performances of practice material, when asked to do so.
- Keep the instrument in good repair, and maintain it regularly.
- Extra reeds (minimum of 3)-woodwinds, valve oil and slide grease-brass, required sticks/mallets-percussion
- Ensure your student has a metronome!
- Be extra-careful with school-owned instruments. Repair costs are high!
- Teach your child to be prepared and on time to each rehearsal.
- Provide private lessons if possible!
- Buy a personal planner for marking important dates, for organization, and communication.
- Attend band activities and performances.
- Notify the teacher if the student is to be absent for rehearsal.
- Visit rehearsals.
- Refer to parent text alerts (text @neoshoHSbp to 81010 to signup)
- Attend booster meetings, concerts, games, and contests.
- Keep this handbook in a safe place and refer to it often.
- \*\*\*Check the website for updates and information often. (www.neoshoband.com)
- \*\*\*Turn in fundraising money and dues on time.

## RULES AND PROCEDURES

Miscellaneous (all year, regardless of “season”) – All school rules and policies will be enforced in addition to these. Additional COVID procedures will be outlined later in the packet.

- Chewing gum is not permitted during a rehearsal or in the indoor band facilities.
- Food and sugary drinks are not permitted in the indoor band facilities.
- Be in your seat, properly warmed up, and ready to begin on time.
- Respect authority and others, including their personal property.
- Drinking and drugs are strictly prohibited. All school district policies are in force during any band activity.
- Do not damage property or equipment.
- Bus lists will be posted before each trip—you must ride the bus assigned and will not be allowed to change busses.
- All money turned in to the band director should be sealed in an envelope and labeled with student name, grade, and what the payment is for. If paying by cash (make sure you get a receipt)
- Students may practice in the band room before school, after school, as long as a director is present to supervise.

## Expectations during COVID-19 Pandemic

This classroom is following all of the expectations of the Neosho School District with regard to the covid-19 pandemic. We will sanitize often, wash our hands, wear masks, and social distance. Students will be in a seating chart, and there may be other restrictions and guidelines based upon further information from the district and/or health department. The objective is to keep students and school employees as safe as possible. Students who refuse to follow guidelines will be referred to the office for consequences. When appropriate, we will take opportunities to have class outside so we can social distance and take a break from masks.

### Additional COVID Procedures:

- We may be outside for rehearsals to easily socially distance ensembles: please dress accordingly, and consider sunblock
- We are working on obtaining bell covers, instrument bags, and shields for various instruments when inside. This would need to be a regular part of materials needed like a mouthpiece, reed, sticks, etc.
- Some instruments, like percussion or strings, do not need to socially distance but would need to be masked at all times
- Some instruments, like trombone, require more than 6 feet to properly socially distance
- Seating charts and rooms will be set up to accommodate band distancing to play and for any contact tracing can be conducted if necessary
- Brass players and Percussionists need their own personal hand towel. Brass players will also need a gallon bag to hold the towel in. Percussionists for tray tables, and brass players for spit buildup. (take home and wash each week).

## PRACTICE

As with any activity, you get out of it what you put into it. Band will not be “FUN” unless you sound good! You will sound good through practice. There are many values in the study of music as a discipline that transfer to other areas of life. Remember: *“practice doesn’t make perfect...perfect practice makes perfect!”*

- |  |   |
|--|---|
| -Pick a set time each day                                  | -Use a tuner during your practice session     |
| -Use our daily warm-ups & think “tone”                     | -Increase range (higher and lower notes)      |
| -Play some form of scales <u>at every practice session</u> | -Increase endurance                           |
| -Practice sight-reading                                    | -Use a metronome during your practice session |
| -Work on technique (articulation, accents, etc.)           | -Work on what you <b>DON’T</b> know           |

## USE OF THE BAND FACILITY

The use of band facilities before, after, and during school is a privilege. Students who abuse the facility will be disciplined accordingly. Any abuse or damage will be considered vandalism. There will be no horseplay (including, but not limited to: throwing of things, running, wrestling, etc.) in or around the band room. All percussion and guard equipment is off limits to anyone not specifically designated. **No storing of personal items!!! — the band room is NOT a locker!!!!** Even though we have lockers in the band room, they are meant to store instruments and band items. Keep the room neat with everything in its place. If you get something out, put it back where it belongs. If you see that someone else has left something out, be a leader and put it where it belongs without complaining!

## PRACTICE ROOMS / AREAS

We are very limited on space, so take care of what we have do have! If you are not practicing, you must leave the area to allow others to practice without disruption. Be courteous and smart!

## BAND OFFICES, PHONE, LIBRARY

The band office is private and is not to be entered by any student without permission from the director. All students should keep in mind that this is a place of business. If the door is shut, knock first. Telephone use should be kept to a minimum and is not for personal use. Ask permission before using. The library is to be used by the directors and designated student band librarians. It is not available for student exploration. If you need to check out a solo, ensembles, or etude books, then see a director. Again, ask permission!

## GRADING PROCEDURE

### *Participation (Daily grade)*

This grade reflects the students' daily attendance, participation, preparation, and behavior during rehearsal. Every student should strive for quality at all times. (10 points per day)

### *Performance*

Attendance for all concerts, performances, parades, large group festivals, and performances is **mandatory**. We are a team and need everyone present to perform well. Performances are a huge part of a performance ensemble class and will constitute two grades, one for their performance and the other for etiquette during other performances. Remember to check the calendar and website often to stay informed. (100 points per performance, 100 points for performance etiquette)

### *Playing Tests*

Playing tests may include, but are not limited to; warm-up materials, scales, etudes, district audition music, music being prepared for upcoming performances, and memory preparation. (20 points per test)

### *Extra Credit*

If you need extra credit, you must speak to the director to work out details on how to earn the extra credit and how you need to document the time. The following are possibilities:

- Supervised practice before or after school
- Taking private lessons on your instrument
- Auditioning for honor bands
- Performing a solo or participate in a small ensemble at District Festival
- Attending a concert that features instrumental groups.
- Assist with maintenance of facilities, equipment, and other weekly duties

## CONCERT BANDS

Participation in concert band is a pre-requisite of being in the band program. Students must have been enrolled in band in the previous year to participate in band. Exceptions may be made at the discretion of the director. Students will audition for one of the various concert ensembles during the previous spring. If students are part of the Wildcat Pride Marching Band then their schedule may change slightly second semester depending on what concert band they made. Separate chair auditions and challenges will happen during the year.

## JAZZ BANDS

We have two performing jazz bands. The Jazz Ensemble is a competitive jazz band that meets regularly as a class. Jazz Too is an extra-curricular ensemble that meets outside of the school day. Participation in concert band is a pre-requisite of being in either band. Certain exceptions may apply and are at the discretion of the director. Students can audition for these ensembles during the previous spring. Instrumentation is limited in the Jazz Ensemble. Students can look at a secondary instrument to work on with Jazz Too.

## WILDCAT PRIDE MARCHING BAND

Neosho is unique as this ensemble is NOT mandatory as some other area high schools. The Wildcat Pride Marching Band is a co-curricular auditioned ensemble that is VERY physical and requires a high level of commitment. Additional rehearsal time is required OUTSIDE OF THE SCHOOL DAY to participate in this ensemble. This ensemble travels and competes often and is the most visual ensemble of the entire band program. Academic eligibility must be maintained according to the MSSHA guidelines as well as our district Wildcat Standards.

## CAMP

Camp will be held 2 and a half to three weeks before school starts. With immediate performances for the teacher kickoff, parent preview, and pride night. Rehearsals will be held from 8am-noon, and 1-5pm each day. In addition, there will be select rehearsals from 6-8pm. All drum majors, section leaders, percussion and guard will also have camp before the full band camp. **Camp is required** of all students in the Wildcat Pride Band. Additional instructors are hired for this event. Approximately 14-16 weeks of normal rehearsal time is crammed into band camp so attendance is a must!

## ADDITIONAL REHEARSALS AND PERFORMANCE

After school rehearsals will be on select **evenings** from **5:30 to 7:30pm**. Students also may work out a weekly sectional time after school and will be encouraged to stay after to work with directors individually. **Tuesday-Thursday morning** we will have 'early' rehearsal that begins **at 7:00 a.m.** Attendance at these rehearsals is required. See attendance policy. Students should dress for weather.

## UNIFORMS

- This year our marching uniform will be our 2020 band shirt, khaki (tan) shorts, and tennis shoes
- Students should also have plain blue jeans for when weather gets to be a little colder
- During concert season we will be in 'concert black'
  - BOYS – White button-down collared shirts (tucked in), black dress slacks, black dress shoes, black dress socks mid calf
  - Girls – White blouse and a black pencil skirt OR a black dress (knee-length or longer when sitting), dress shoes (prefer flats, or heels that are 3 inches or less).

## MARCHING REHEARSAL NEEDS

This is a list of items that you will need during band camp and EVERY Wildcat Pride rehearsal. Be sure to check your specific section's necessities because you may require items that other sections do not.

### EVERY BAND MEMBER MUST HAVE:

- Quality Water Jug: DRINK LOT'S of WATER!!!! (Bubba Kegs from Wal-Mart are AWE-SOME!!)
- Drawstring bag / back pack / carry-all bag with your name on it.
- Your own personal clean hand towel.
- 2" **Black** good quality 3-ring binder with window plus 25 clear sheet protectors (for 3-ring binder)
- 2 or more Pencil(s) ALWAYS HAVE A SHARP PENCIL AT EVERY REHEARSAL!!!
- Sunblock, hat, and sunglasses THE GOOD STUFF!!!
- Your personal Instrument and all the accessories needed for you to perform. (Including a music lyre and flip folder)
- Athletic Shoes with good foot support (no high-tops, boots or sandals of any kind!), and THICK athletic socks.
- Dressed in light colored, loose fitting athletic attire (School appropriate)
- A Healthy DAILY LUNCH. (PLEASE AVOID all fried foods & SODA'S DURING BAND CAMP)

### PERCUSSION:

- Snare sticks- Vic Firth MS5
- Tenor sticks- Vic Firth MT1A
- Bass sticks- MB1H, MB2H, or MB3H according to drum size.
- Your Own, Personal High Torque Drum Key - Pearl or Yamaha, NOT DIRECTOR'S!!
- White Stick Tape.

### FLUTES:

- Your Own personal tuning rod
- Cleaning/polishing cloth
- Your Own digital chromatic tuner/metronome. (CAN BE AN APP).

### ALL REED WOODWINDS (CLARINETS AND SAXOPHONES):

- Reeds (Van Doren Traditional Blue BOX of 10, No less than a #3 strength , no more than #4 strength)
- Cork Grease

- Your Own personal digital chromatic tuner/metronome (CAN BE AN APP).

#### HIGH BRASS (TRUMPETS & MELLOPHONES):

- Bach 3C mouthpiece (Trumpet only)
- Own personal bottle of valve oil
- Your Own personal digital chromatic tuner/metronome (CAN BE AN APP).

#### LOW BRASS (BARITONES & SOUSAPHONES):

- Own personal bottle of Blue juice valve oil.
- Your Own personal digital chromatic tuner/metronome.

#### COLOR GUARD:

- All items are included in your guard packet
- Guard gloves
- Flags
- Flag bag
- Rifle and any other equipment you may use

### SECTION LEADERS & DRUM MAJORS

The band directors will choose section leaders through an application process. The group of section leaders will be required to attend a special leadership workshop, held before band camp. Section leaders focus on “service leadership” and are not the “boss” of the section. They assist with sectionals, setting drill, help monitor behavior of his or her section and serve as a positive role model for the band. They should be the first to learn their music, strive to improve daily, be patient with others, and be kind and respectful to everyone. Section leaders may not haze or punish members of the band. Section leaders must refer problems to the band directors.

Incoming junior and senior students interested in being drum major will audition in the spring semester. Drum majors must possess a high level of musicianship and demonstrate strong leadership skills. Drum majors follow similar roles as section leaders, and will attend all section leader meetings and camps. Drum majors are responsible for conducting the band during public performances and contests, conducting during rehearsals, managing pertinent equipment, managing sound equipment for the band director, and accepting awards at contests.

### FOOTBALL GAMES

It is our role to help contribute to the sportsmanlike atmosphere of the game. The band will perform during pre-game (National Anthem and Fight Song), during the game in the stands, and during half time. The band receives third quarter off (the boosters provide drinks). The band will march to and from the stadium as a unit. *Due to social distancing we will be dividing the band for playing in the stands and will have full band perform during half-time at two games during senior night on September 18<sup>th</sup>, and at the game on October 23<sup>rd</sup>.*

#### *Rules for Football Games*

- Each section will be assigned a designated area to sit—members are to sit with their section.
- Only uniformed band members are allowed in the band seating area.
- No food in the band seating area.
- No un-sportsman like conduct.
- Pay attention to the game and the band director to know when and what to play. Only rehearsed and director approved stand cheers will be played.
- Cell phones should not be used during the game.
- Parents and staff may be asked to sit within the section to monitor behavior if necessary.

### COMPETITIONS

This year our competitions have all been cancelled due to COVID restrictions. We are going to try participating in a virtual competition as well as having two Saturday clinics and an evening performance. We also are hoping to have marching viewing parties. All of this combined will provide a part of the competition experience we hope to regain next year.

### BAND DUES AND FEES

Marching band is a large organization with many financial needs. Because, of this we have dues that will assist financial operations. This year we are lowering our dues since we will not be traveling or lodging and are not ordering many personal items. The dues should still help with food, cleaning, equipment maintenance, additional instructional staff, clinicians, as well as include a marching shirt as their uni-

form. Some students use school-owned instruments and will have an additional fee. A breakdown of all fees are listed below:

<i>Marching Band Dues</i>	<b>\$75</b>	
<i>(t-shirt, food, snacks, uniform cleaning, additional specialized instructors)</i>		
<i>School-Owned Instrument Usage</i>	\$25 single	\$40 dual

Students can make a one-time payment or can split their payment over three months (August, September, and October) to cover their band fee costs. ALL FEES we ask to be paid BEFORE OCTOBER 1<sup>st</sup> for planning, however, we understand finances can be difficult during this time. Fundraising opportunities exist throughout the year to help cover these costs as well as build up the student's account for the future. A non-refundable initial \$25 deposit is needed before May to hold their spot in the drill. Color Guard has additional items they need like, personal uniform, guard shoes, guard gloves, rifle, and personal equipment bag.

## LOST MUSIC/DRILL CARD

Each student will be assessed a fee of \$5 for missing or damaged music or drill. Keep all music and drill in a binder.

## HOTEL SITUATIONS - POSSIBLE TRIP THIS SPRING

- Boys will be assigned to a room and girls to another. **DO NOT ENTER A ROOM THAT IS NOT YOURS!!!**
- Parents and students will be responsible for paying any incurred charges for damage done to rooms.
- Rooms are to be locked at all times not in use or during lights out.
- No one is to leave the hotel without the director/group. Any student leaving the premises without permission will be dealt with severely.
- Refrain from playing instruments in the room.
- Be polite and courteous to hotel staff and guests.
- Do not run or make loud noises.
- Do not leave your room a mess--clean up after yourselves!
- Students are expected to be at the right place, at the right time, ready to go!
- We will do a room inspection each night and tape students in for the night

## SCHOOL-OWNED INSTRUMENT POLICY

Each student who uses a school-owned instrument is completely responsible for the care of the instrument. Usage fees will be assessed at \$25 for a single use instrument or \$40 for dual use. However, any damage caused to the instrument while in the students possession (bumps, dings, dents, scratches, scrapes, misalignment, missing or broken parts/mouthpieces), will be the DIRECT RESPONSIBILITY of the students/parents. Students will be solely responsible for keeping the instrument in the excellent condition in which it was given to them. An instrument check-out form must be filled out, signed, and on file with the director BEFORE receiving an instrument. This form is included.

## DISTANCE LEARNING STUDENTS ONLY:

This year we are offering an Online Band option for students who have signed up for Distance Learning.

Students that have signed up for Online Band will be attending class through Zoom. The expectation is that students will follow and play along with what we are doing during seated class time, and their microphone will remain muted during the class time. Zoom procedures, expectations, and norms will be addressed the first week of school through email and Canvas.

- Students will sign in to the Zoom meeting at the specified time of their class:  
\*Attendance will be taken 3 minutes after the start of class time. The expectation is that students use that time to sign in and prepare for class time.
- Students will submit videos of themselves playing for weekly grade/feedback as it cannot be given during class time. This will constitute Daily Participation points for Distance Learning.

### Virtual Lesson Opportunities

We are looking into opportunities for Distance Learners to seek virtual lessons from Private Instructors. If this is something you might be interested in, we will keep you up to date with contact information.



# How to access Charms Account information

- Log on to [www.charmsoffice.com](http://www.charmsoffice.com)
- Locate the “PARENT/STUDENT LOGIN” section of the web page.
- Login to your child’s program account using the following login: NeoshoHSBand
- This will bring up the main parent page. This will allow you to look at your child’s program’s public calendar, event list, handouts and other files.
- Clicking on an event on the calendar brings up the details for that event, such as times, attendance requirements and equipment/uniform necessities. Clicking on “event list” puts all of the calendar information in a list form for easy printing.
- When you enter your child’s student ID NUMBER, \_\_\_\_\_ another more detailed screen appears with even more options to view your student’s uniform assignments, music assignments, financial records, forms and inventory. Enter your child’s ID FIRST – then you may create your own, unique password by clicking on the “keys icon”
- Two areas in which you can help the director maintain his/her records:
  - Student information form – if the director has allowed it, you may help make changes to your child’s student information page (such as updating phone numbers and email addresses if they change) to help the teacher communicate with you more effectively.
  - Credit card payments for fees, trips and deposits to your student’s account. If the director has created a PayPal account for the booster club or school activity account, you may pay for your child’s fees or trips easily with a credit card.
- Most importantly, the parent page assists both you and the teacher to communicate with each other.
- You will also see links to enter Practice Logs, view Grades, and use the Recording Studio if the teacher has enabled these options.



## Request for an Excused Absence from a performance, rehearsal, or event

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Performance and Conflict Date: \_\_\_\_\_

State completely the reason for this request:

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Attendance at all events has a direct effect on your grade. To be considered, this request must be submitted as soon as the conflict is known, but no later than **TWO WEEKS** before the conflict date, and must meet criteria for an excused absence. Remember, communication is key, and we need to work together!

Action:                      Excused \_\_\_\_\_                      Unexcused \_\_\_\_\_

### Performance Responsibilities

1. Students are required to attend ALL performances, to be on time, and to stay for the entire performance, rehearsal, or event.
2. Work is NOT a legitimate excuse to miss a performance, rehearsal, or event!
3. Under special circumstances (some school activities) a student may petition the director two or more weeks prior to the performance, rehearsal, or event to be excused from, arrive late, or leave early. IF EXCUSED, the student is responsible for making arrangements to earn lost points.
4. An unexcused absence from a performance, rehearsal, or event will result in earning zero points for the event and/or other consequences to be decided by the director.



## SCHOOL-OWNED BAND INSTRUMENT USAGE AGREEMENT

To the Parent/Guardian of \_\_\_\_\_.

Your child has been chosen to play a school-owned instrument based on one or more of the following criteria: musical ability, academic achievement, superior citizenship, and instrumentation needs. Your student is among a highly select group that is greatly depended upon. It is vitally important to the future of the Neosho High School Band that these students continue to achieve musical performance at the highest level.

The instrument usage fee of (single instrument \$25) or (dual instrument \$40) per year, goes towards the cost of summer cleaning, periodic overhaul and normal wear. This fee is absolutely necessary to maintain a playable instrument for your child. However, any damage caused to the instrument while in the student's possession; such as bumps, dings, dents, scratches, scrapes, misalignment, missing or broken parts/mouthpieces, will be the **DIRECT RESPONSIBILITY** of the students/parents. Students will be solely responsible for keeping the instrument in the excellent condition in which it was given to them. Therefore, it is extremely important that no one other than the assigned student, or a director, be allowed to handle the instrument while signed out and in the student's possession.

Students may use a school instrument until they graduate, under the following conditions:

- 1) Earns a grade of "70" or higher each quarter in band.
  - 2) Takes the utmost care in maintaining the condition of the instrument.
  - 3) Returns the instrument, mouthpiece and case in excellent playing condition.
  - 4) Is completely responsible for the instrument's safe-keeping and use while checked out.
- Please return this Instrument usage form with the selected fee to a director *before* checking out an instrument.

\*The usage fee is due at the beginning of the school year when the instrument is assigned.  
If you have further questions, please feel free to contact the Band Directors at school  
(417) 451-8674

DATE: \_\_\_\_\_

I understand and agree to the terms of this Band Instrument Usage Agreement.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature /ID #

Director Use Only  
Instrument Serial # \_\_\_\_\_

## Neosho Bands Medical Release Form

Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
Last First Middle

Birthdate \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Phone \_\_\_\_\_  
M D Y home work

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### *PLEASE COMPLETE EMERGENCY CONTACT INFORMATION*

PARENT/GUARDIAN \_\_\_\_\_ / \_\_\_\_\_  
Father Mother

Place of Employment \_\_\_\_\_ / \_\_\_\_\_  
Father Mother

Contact Number \_\_\_\_\_ / \_\_\_\_\_  
Father Mother

Do you have health/accident insurance? YES ☐ NO ☐

Company \_\_\_\_\_ Policy# \_\_\_\_\_

Subscriber Name \_\_\_\_\_ Other Info \_\_\_\_\_

(Please attach a copy of your insurance card to this form)

Doctor \_\_\_\_\_ Dentist \_\_\_\_\_  
Name Phone Name Phone

Is your child currently on any regular medication? YES ☐ NO ☐

If yes, please bring the medication in the original pharmacy labeled bottle with the physician's instructions and/or administration on the label, and sign the request for the designated school district personnel to give this medication according to physician's orders.

Name of medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Reason for medication: \_\_\_\_\_ Time to give: \_\_\_\_\_

I request that a Neosho director or adult chaperone administer the above medication.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ***Medical History***

### Student Has:

Asthma? YES ☐ NO ☐ Diagnosed by a doctor? YES ☐ NO ☐

Carries inhaler? YES ☐ NO ☐

Special Instructions:

Allergies? YES ☐ NO ☐ To drugs, food, insects, pollen? Please List

Has this required emergency action in the past? YES ☐ NO ☐

Is medication required? YES ☐ NO ☐ Please list:

Sting Allergies? YES ☐ NO ☐ Describe reaction

Difficulty breathing? YES ☐ NO ☐

Need Emergency Medication? YES ☐ NO ☐ Please list

Diabetes? YES ☐ NO ☐ Take insulin? YES ☐ NO ☐

Daily testing? YES ☐ NO ☐ Daily snacks? YES ☐ NO ☐

Special Instructions

Seizures? YES ☐ NO ☐ Describe seizures

Date of Last Seizure

Special Instructions

Phys. Cond. YES ☐ NO ☐ Describe Restrictions

Chronic Illness YES ☐ NO ☐ Describe Restrictions

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In case of accident or illness, if the parents, legal guardians and other designated persons cannot be contacted, I hereby authorize the designated sponsor or chaperone of the Neosho School District to take my child to the nearest physician or hospital and I authorize the attending physician to administer appropriate treatment. I also give my permission for the above named student to receive medication and treatment as needed. I have carefully completed the medical history on this form and have listed all known allergies and/or physical conditions. I have read and completed this form and verify that the information provided is correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Neosho Bands Lettering Form

**Name:** \_\_\_\_\_

Freshman Band Member	25 pts	_____
Sophomore Band Member	50 pts	_____
Junior Band Member	75 pts	_____
Senior Band Member	100 pts	_____
District Honor Band	25 pts	_____
District Honor Band Alternate	20 pts	_____
District Honor Band Audition (do not mark if member or alternate)	15 pts	_____
All-State Band Member	100 pts	_____
SWMMEA Directors Choice Band	10 pts	_____
4-State Honor Band	10 pts	_____
MU Junior Band	10 pts	_____
Wildcat Pride Marching Band	20 pts	_____
Band Camp <i>Perfect Attendance</i>	15 pts	_____
Jazz Ensemble / Jazz Combo	10 pts	_____
Club Ensemble ( <i>must meet minimum performance requirement</i> )	5 pts	_____
Solo/Ens. Participant (do not add if you received a I rating)	10 pts	_____
Solo/Ens. Div. I Rating	15 pts	_____
State Solo/Ens. Participant (do not add if you received a I rating)	20 pts	_____
State Solo/Ens. Div. I Rating	25 pts	_____
Ambassador/Librarian/Work Crew	15 pts	_____
Section Leader/Drum Major/First Chair	5 pts	_____
Other _____ (describe director approved point awarded event)		_____
		(total approved)

**100 points needed for Letter or additional bar.**

**Total** \_\_\_\_\_

Award Needed (Circle One)

Letter

Bar

100 points needed for letter or additional bar. 80 points and higher can receive a 'provisional letter'. If a student who receives a 'provisional letter' meets lettering requirements the following year then they will receive a letter and a bar the following year. Additional points can be rewarded, by student request, and at the discretion of the director. All forms must be filled out and turned in prior to the spring awards concert to be recognized during the event, or by the end of the school year to receive the award.