

• BOOSTER ORGANIZATION •**Band Booster and Parent Meeting Minutes, Tuesday, July 23, 2019****GENERAL INFORMATION:**

- 6:00 pm Brandi McNeill called meeting to order.
- Everyone in attendance introduced himself or herself, what instrument/role their student plays/does, and what grade level they are entering during the 2019-20 school year.
- Mr. Duffield opted that we move to a more “streamlined” approach and have the agenda, treasurer report, and minutes available for everyone’s access via a “Boosters” link on the website... www.NeoshoBand.com We will post the minutes and then, motion to accept and second the motion at the following meeting.
- Mr. Duffield re-addressed/summarized the “more approachable” version for the booster program and getting more parents involved. Goal: Do what we can to make the meetings feel more welcoming and approachable. Make it possibly more of a social interaction versus just a meeting.
- Mr. Duffield addressed the changes to the Remind application. He removed from the previous groups and everyone will now need to re-join the group(s) from which they want to receive notifications. He published information on the Facebook page with information on the different groups.
- Jennifer Davidson motioned approval of previous meeting’s minutes. Brenda Goodman seconded motion.

GENERAL FINANCIAL INFORMATION:

- Treasurer’s Report: Re-Va Jackson reviewed the Treasurer’s Report, including the purchases of the canopies, coolers, and tables; along with the various re-imbursements. Susan Renner motioned approval of treasurer’s report. Kay Ortiz seconded the motion.
- Trailer Report: Re-Va Jackson read an update on the trailer’s progress from Mr. Hayes and mentioned that there is about \$1,000 worth of receipts that he has that he will need reimbursed. Overall, there is about \$3,000 left on the trailer budget, which should cover the continued interior renovations.
- Golf Cart Status: The “trailer team” is still checking on the golf cart from Amy Wilson. We need to determine what funds will be available after trailer completion before we proceed on the cart acquisition. Mr. Duffield mentioned that it still needs maintenance items and a new battery, in addition to other “operating” costs, all of which could be around \$1,000. Therefore, the “trailer team” will be researching alternate avenues for using a golf cart this year (versus buying one at this time).
- Accounting: Mr. Duffield briefly reviewed his meeting with Dr. Cummins regarding fundraising and accounting. He mentioned the school’s financial accounts and coding processes within the district. He noted that the school district’s books, processes, coding systems, etc... were being reviewed, analyzed, and altered. As a result, some of the funds that Band usually has available have already been allocated elsewhere within the district. Because of those changes, we cannot move funds around to help cover items/expenses that the band still needs. Dr. Cummins is working to help find other ways to cover expenses when it comes to things like the band’s Indianapolis trip. Mr. Duffield mentioned that we need more fundraising events.

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SPECIFIC FUNDRAISER RESULTS:

Celebrate Neosho Review:

- Re-Va Jackson reviewed the results of the “McAlister’s Tea” event (provided a sheet with financials too)
- Overall, the fundraiser was not a great one this year. Re-Va noted that the event took place the week after major flooding; it was a new location for the event; there were smaller crowds and much lower “traffic level” than at the airport in previous years.
- The fundraiser could be a viable option at other events.

Window Decal Update:

- We will sell the window decals at the various events for \$5 each.
- All of the profits made from the decals will remain with the booster program.
- As a reminder, when the boosters make money, they distribute that money into the students’ band accounts.

G.O.A.T. Event in Joplin, MO:

- 28 people of the required 35 actually showed up; we still received the full amount of funds as promised
- It was a hard/hot fundraiser, but very successful as each participant earned \$50 toward their individual account (and could bring up to two additional people, resulting in \$150 toward the band student’s account)

BAND CAMP:

- General discussion on the dates of the camp(s); how it works; bit of a heads up for the parents on what to bring and expect from their students
- Mr. Duffield pointed out that if a student misses 4 hours, that is equivalent to missing an entire week of school...Attendance is important!
- Kay Ortiz will secure the donation for popsicles to bring to the kids during camp.
- Mr. Duffield confirmed that there are two nights of evening rehearsals where the band is “fed”.
 - One night, Re-Va’s Church, First Baptist Neosho, is feeding the band.
 - The other night, the band is paying for and having food brought in to the students.
 - Other parents are welcome to come and help either night to “serve” the food, clean up, etc...

UNIFORMS:

- Tuesday, August 6th: Boosters/Parents will “organize” the uniforms before or after the Booster meeting.
- Uniform Sizing Night:
 - Monday, August 19th @ 5:30 - 8:00 pm
 - Need 26-30 adults to help with the event.
 - Minimum of 4-5 people to help with uniform sizing
 - 2-3 people to help with shoe fitting
 - 2-3 people for the carts to help the students group their items (shako, shoes, gloves, gauntlets) together and make sure the students labeled it all properly.

VOLUNTEERS:

- Kay Ortiz passed out the volunteer sign-up sheet.
- Mr. Duffield made the background check sheet available for people to complete.
 - Volunteers need to complete this sheet each year.
- Mr. Reader set up a Google Form on the website to get Volunteers.

• BOOSTER ORGANIZATION •**NEW/UPCOMING FUNDRAISING EVENTS:**

- Mr. Duffield mentioned that any new ideas for fundraising are welcome and encouraged
- Please share them because we need more events to help with additional expenses this year.
- General Rules for Fundraiser:
 - If we hold the fundraiser outside of school, we do not need to get approval from school.
 - IF we use kids/parents/school facilities: we have to have approval from the school before holding the event.

***** New Mattress Fundraiser:**

- Parent Information Meeting on Fundraiser
 - Thursday, August 8th at 6:00pm
 - Neosho High School Cafeteria
- Mattress Fundraiser (actual event)
 - September 7th
 - Neosho High School Cafeteria (more information to come)
- “Background” on Event:
 - Mr. Duffield covered the basics of the new “Mattress Fundraiser”
 - Other schools have profited \$15-20,000 for a one-day fundraiser; Oftentimes, they only make \$2,500-3,000 in the first year; which is still excellent.
 - Mr. Duffield originally brought this fundraiser idea to Dr. Cummins about a year ago. Dr. Cummins presented it to the Neosho Chamber for input because there was concern about Neosho businesses that sell mattress (and “shopping local”). It was decided that “no, we’re not going to do it.” Mr. Duffield presented the fundraiser again at the beginning of summer this year. Two weeks ago, Choir was advertising for the event.
 - Mr. Duffield ALWAYS asks for permission before holding a fundraiser (as is required by the district). The event we were seeing advertised by choir was set up without the proper approval. Because of this, Dr. Cummins said that Band could “share” it with Choir or the district would shut down the event.
 - Mr. Duffield met with Choir and the groups agreed to split the profits. Students will have the money allocated to their individual account; can split between choir &/or band; anything that is “extra” will be allowed to “sit” in their account for use next year and/or go to the organization.

BBQ Lunch Fundraiser: (August 9th, 2019)

- Basics of the event were covered. Brandi mentioned to parents to be watching for the letter to come home with their students next week during band camp.
- Sell to businesses not individuals
- We DO need parent/booster help on August 9th
- Mr. Duffield will send a “notice” to the school to try to sell lunches that way

Car Wash Fundraiser:

- Will occur during band camp; no date set yet
- Jennifer Davidson asked about pre-selling tickets for the carwash
 - Mr. Duffield wants to check with Car Mart before doing that



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Pride Night (and Fundraiser):

- August 17th
- Band will have a booth and we need help working it
- We will sell decals
- Mr. Duffield will check with school about selling popsicles. If approved, we will sell popsicles as well.

Arkansas Naturals Game Fundraiser:

- Mr. Duffield reviewed the details on the event and that the band performs at the game
- Mr. Duffield will give out new order forms during band camp
 - Parents given the "heads up" to ask their students for the form

OTHER GENERAL INFORMATION:

Competitions:

- Mr. Duffield reviewed competitions and how the kids love to have the parents there
- Asked for help, even if only one event

Band Yearbook:

- Group discussed how we will have a Band Yearbook, that will be available before the seniors are out of school
- Kay mentioned the email address for EVERYONE to send photos to and that she would like as much help as possible.
- Email address is: NWMpictures19@gmail.com

Meeting ended at: 7:18 pm